

Announcements: Clear Reporting GRADING GUIDE⁹

Writer _____

Title _____

Commendations: _____

LEAD: <input type="checkbox"/> Tells the essence of the story. Extremely effective arrangement. Compels interest.	<input type="checkbox"/> Includes the basics of the story; good arrangement; fairly interesting.	<input type="checkbox"/> Story basics are missing; ineffective arrangement; doesn't command interest.
CONTENT: Tone, Effectiveness <input type="checkbox"/> Conveys objectivity in approach, content & style. Factually accurate, clear, coherent. Forceful expression.	<input type="checkbox"/> Seems fairly objective in approach, content, and style. Seems accurate and fair. Effective expression.	<input type="checkbox"/> Approach, content, & style seem colored or slanted. Facts seem unsure.
CONTENT: Completeness <input type="checkbox"/> Story answers everything the reader wants or needs to know.	<input type="checkbox"/> Story doesn't leave out anything of major import.	<input type="checkbox"/> Important background material or developmental detail is omitted.
QUOTES/SOURCES: <input type="checkbox"/> Sources interviewed were important and credible. Quotes were smoothly blended in and correctly punctuated. All opinion was attributed to sources.	<input type="checkbox"/> Major participants were interviewed and quoted. Quotes were fairly well blended into story. Most opinion was attributed to sources.	<input type="checkbox"/> Major participants were not interviewed or quoted. Incorrect punctuation. Quotes were too long. Story contained unattributed opinion or editorial comment.
STYLE: Diction <input type="checkbox"/> Word choices are accurate and objective.	<input type="checkbox"/> Sentences were logical and complete; no fragments or run-ons.	<input type="checkbox"/> Several unclear or incorrect word choices; language is too colorful for objective news.
STYLE: Sentences <input type="checkbox"/> Sentences are unusually effective, tightly structured. No fragments or run-ons.	<input type="checkbox"/> Word choices are mostly accurate; some subjective words.	<input type="checkbox"/> Fragments and/or run-ons are present in this story. Sentences were too wordy.
CONVENTIONS: <input type="checkbox"/> Totally correct spelling, punctuation, and capitalization	<input type="checkbox"/> only a few errors in spelling, punc, & cap., but not too distracting.	<input type="checkbox"/> Distracting (serious or frequent) errors in spelling, punc., and cap.

GRADE: ____ *This grade is based not only on the specific aspects of the paper listed above, but on general quality of the writing, determined in part by a comparison of this paper with the other papers prepared for this assignment.*